

**Aransas County Navigation District  
Minutes of Regular Meeting  
Monday, October 16, 2023**



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**October 16, 2023.**

The Navigation and Canal Commission of the Aransas County Navigation District met in a Regular Meeting on October 16, 2023, with Commissioner Tommy Moore presiding. Other Commissioners present were Martin De Leon and Long Nguyen. Among others present were Harbor Master Keith Barrett, Executive Administrator Janine Loney. Commissioner Dieckow and Commissioner Vlasek were an excused absence.

The guest register has been made a part of these minutes.

Commissioner Tommy Moore convened the meeting at 9:00 a.m., declared a quorum, and led the Pledge of Allegiance and the honoring of the Texas flag.

**CITIZENS TO BE HEARD:**

Aransas County Commissioner Pat Rousseau put forward questions related to the presented Accounts Payables list. Harbor Master Barrett clarified her inquiry.

**No. IV.1 Agenda:**

*Approve the minutes of regular meeting of September 18, 2023.*

**Action:**

Commissioner De Leon moved to approve as presented the minutes of the regular meeting of September 18, 2023. The motion was seconded by Commissioner Moore. The motion was adopted.

**No. IV.2 Agenda:**

*Approve Accounts Payable list.*

Various clarification requests were put forward by the ACND Commission, Harbor Master Barrett responded accordingly.

**Action:**

Commissioner De Leon made the motion to approve as presented the October 16, 2023, Accounts Payables list. Commissioner Moore seconded the motion. The motion was adopted.

**No. IV.3 Agenda:**

*Approve Treasurer's report.*

**Action:**

Commissioner De Leon made the motion to approve as presented September 2023 Treasurer's report. Commissioner Nguyen seconded the motion. The motion was adopted.

**No. IV.4 Agenda:**

*Deliberate and possible action a request made by CCA Texas Babes on the Bay organization to utilize ACND roads located in Fulton starting May 14, 2024, through May 19, 2024, for the Annual Babes on the Bay fishing tournament.*

Due to an error in the presented dates of agenda item No.IV.4 the motion was amended to reflect 2024 instead of 2023.

**Action:**

The motion was made by Commissioner De Leon to approve the request made by CCA Texas Babes on the Bay organization to utilize ACND roads located in Fulton starting May 14, 2024, through May 19, 2024, for the Annual Babes on the Bay fishing tournament. Commissioner Nguyen seconded the motion. The motion was adopted.

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**No. IV.5 Agenda:**

*Consider and possible action approving the request made by Mr. Craig Griffin to close Casterline Road and the access road between 202 N Fulton Beach Road and 335 Deforest Road for the Rockport Songwriter Festival. The closure dates requested are November 3, 2023, through to November 5, 2023*

**Action:**

Commissioner De Leon made the motion to approve the request by Mr. Craig Griffin to close Casterline Road and the access road between 202 N Fulton Beach Road and 335 Deforest Road for the Rockport Songwriter Festival. The closure dates requested are November 3, 2023, through to November 5, 2023. The motion was seconded by Commissioner Nguyen. The motion was adopted.

**No. IV.6 Agenda:**

*Deliberate and possible action request by Mr. Friday Carrillo to approve a new residential pier to be located at 1703 Bayshores Drive (Little Bay), Rockport.*

**Action:**

The motion was made by Commissioner De Leon to approve as presented the request by Mr. Friday Carrillo for a new residential pier to be located at 1703 Bayshores Drive (Little Bay), Rockport. Commissioner Nguyen seconded the motion. The motion was adopted.

**No. IV.7 Agenda:**

*Consider and possible action regarding the request made by Rockport Center for the Arts to host the 56th Annual Rockport Art Festival utilizing the Laurel Street Festival grounds starting July 5, 2024, through to July 7, 2024. This request will include approval of a setup and breakdown period beginning June 24, 2024, through to July 12, 2024.*

Discussion held regarding remittance to ACND for rental of Laurel Street festival grounds. Terms to be agreed at a later date.

**Action:**

Commissioner De Leon made the motion to approve the request made by Rockport Center for the Arts to host 56th Annual Rockport Art Festival utilizing the Laurel Street Festival grounds starting July 5, 2024, through to July 7, 2024. This request will include approval of a setup and breakdown period beginning June 24, 2024, through to July 12, 2024. The motion was seconded by Commissioner Nguyen. The motion was adopted.

**No. IV.8 Agenda:**

*Harbormaster Report - Updates on projects and happenings on ACND properties, which may include but not be limited to construction, improvements, and conditions at Rockport Harbor, Cove Harbor, Fulton Harbor, the Festival Grounds, Rockport Beach, Little Bay, public restrooms, other ACND properties and projects status of grants and issues with existing leases.*

Harbor Master Barrett worked through a presentation giving a roundup of ACND projects. He noted that two oak trees have graciously been donated to ACND in observance of Arbor Day, the trees will be planted in Veterans Park. Harbor Master Barrett confirmed once this week's RF Homecoming Bonfire event has taken place the District will commence with preparing Rockport Beach for the Christmas festivities such as Christmas on the Beach. The stakes currently located in Little Bay related to the seagrass survey reported Harbor Master Barrett will stay until he receives permission to removed them from the US Army Corp.

**Action: No action taken**

**No. IV.9 Agenda:**

Chairman and Commissioners Report – Update on ACND environmental and safety issues relating to Little Bay and or other District properties.

Commissioner Moore made mention that costs relating to the large scale tents utilized for events hosted on ACND festival grounds have increased. With this in mind he suggested the commission look into the possibility of constructing a permanent pavilion structure on Laurel Street festival grounds.

**Action: No action taken.**



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**VI. PRESS QUESTIONS:**

Mr. Probst clarified if the height of the new breakwater structures located at Fulton and Rockport had been raised from their original designs. Harbor Master Barrett confirmed Futon Breakwater had not been raised but Rockport Harbor Breakwater had.

**VII. CLOSED SESSION:**

The Chairman announced that the Commission will recess this open meeting and conduct a closed meeting pursuant to the Texas Open Meetings Act to conduct a private consultation with its attorney under Section 551.071 of the Act, to deliberate regarding real property under Section 551.072 of the Act, and to deliberate regarding personnel matters under section 551.074 of the Act.

The Open meeting was recessed at 09:35 a.m. The closed session was convened at 09:45 a.m. and was adjourned at 10:20 a.m.

The Commission reconvened into open meeting at 10:21 a.m.

**VIII. CONTINUATION OF OPEN MEETING/DELIBERATION AND/OR ACTION:**

**IX. ADJOURNMENT:**

There being no further business, a motion was made, seconded, and adopted to adjourn the meeting .at approximately 10:22 a.m.

**Certificate of Approval**

I attest that the foregoing minutes of a meeting of the Navigation and Canal Commission of the Aransas County Navigation District held on October 16, 2023, were approved by the Commission at a meeting duly held on November 6, 2023.

  
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Thomas Moore Commission Secretary

**APPROVED**

**PAYABLES- 10/16/2023**

Check Register for Dates: 09/18/2023-10/10/2023

Check #	Date	Name	Account	Amount
26532	9/15/2023	Gowland, Morales & Smith, PLLC	500.426 · Consultant	11,210.00
26533	9/18/2023	A Clean Sweep	300.612 · Housekeeping	1,200.00
26534	9/18/2023	Builders First Source	400.317 · Lumber,Elec, Plumb,etc	176.87
Total Check Amount- \$394.75	9/18/2023	Builders First Source	400.607 · Consumable Maint Supplies	217.88
26535	9/18/2023	Champion Energy Services 611870	400.601 · Electricity	57.94
26536	9/18/2023	CPL 1479740	400.601 · Electricity	218.43
26537	9/18/2023	CPL 1479741	400.601 · Electricity	1,053.05
26538	9/18/2023	ExxonMobil	400.308 · Fuel & Lubricants	2,217.52
26539	9/18/2023	Boat Slip Refund		270.00
26540	9/18/2023	MARBACH PLUMBING CO INC	300.406 · Plumbing Repair Service	2,941.54
26541	9/18/2023	SCOTTY'S LOCK & KEY	400.318 · Locksmith	445.20
26542	9/18/2023	Slickwater, LLC	400.511 · Public Restroom Maintenance	375.00
26543	9/18/2023	UNIFIRST HOLDINGS LP	400.316 · Custodial Equip/Supplies	277.38
Total Check Amount- \$1,063.82	9/18/2023	UNIFIRST HOLDINGS LP	300.415 · Uniforms	786.44
26544	9/18/2023	Mission Square/ FRMR ICMA	457- Employee (Private Retirement)	185.00
26546	9/27/2023	Ace Hardware.	400.203 Minor Tools & Equip. 300.425 Appraisal District/ Quarterly payment	314.05
26547	9/27/2023	ARANSAS CO APPRAISAL DIST		8,121.70
26548	9/27/2023	AT&T 5906	400.603 · Telephone	5,898.04
26549	9/27/2023	Beta Technology, Inc	400.607 · Consumable Maint Supplies	269.66
26550	9/27/2023	Builders First Source	400.607 · Consumable Maint Supplies	26.76
26551	9/27/2023	Coastal Trailer Trash	400.604 · Garbage	1,950.00
26552	9/27/2023	CPL 1486746	400.601 · Electricity	25.86
26553	9/27/2023	CPL 1486747	400.601 · Electricity	10.26
26554	9/27/2023	CPL 1486752	400.601 · Electricity	12.87
26555	9/27/2023	CPL 1486753	400.601 · Electricity	40.33
26556	9/27/2023	CPL 1486754	400.601 · Electricity	19.45
ACH	9/27/2023	Culligan	300.504 Trucking/Delivery	9.00
	9/27/2023	Culligan	400.206 Equipment Rental	10.95
Total Check Amount- \$42.15	9/27/2023	Culligan	400.607 Consumable Maint Supplies	22.20
26557	9/27/2023	Pavilion Refund		250.00
26558	9/27/2023	Pavilion Refund		100.00
26559	9/27/2023	Pavilion Refund		675.00
26560	9/27/2023	Pavilion Refund		250.00
26561	9/27/2023	G & W ENGINEERS	883 · FEMA RH Entrance Bwater 48546	2,000.00
26562	9/27/2023	Pavilion Refund		500.00
26563	9/27/2023	Kool Storage- Southern Star Storage	400.320 · Property Rentals	1,987.50
26564	9/27/2023	Lulu's Flowers	300.608 · Miscellaneous Services	168.79
26565	9/27/2023	MARBACH PLUMBING CO INC	300.406 · Plumbing Repair Service	11,319.78
26566	9/27/2023	Boat Slip Deposit Refund		437.50
26567	9/27/2023	Pavilion Refund		75.00
26568	9/27/2023	Red Wing Shoe Store	300.439 · PPE Equip/Service	150.00
26569	9/27/2023	Ricoh USA Inc	300.421 · Maintenance Service Agreements	27.92
Total Check Amount- \$287.16	9/27/2023	Ricoh USA Inc	400.206 · Equipment Rental	259.24
26570	9/27/2023	RMA Toll Processing	300.503 · Travel	8.10
26571	9/27/2023	Roggeman A/C & Refrig	300.407 · HVAC Services	1,144.50
26572	9/27/2023	SCOTTY'S LOCK & KEY	400.318 · Locksmith	4,184.00

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26573	9/27/2023	Spectrum Enterprise 4590	60600 · Bank Svc Charges Process Fees	87.53
	9/27/2023	Spectrum Enterprise 4590	400.603 · Telephone	180.00
Total Check Amount- \$1,037.53	9/27/2023	Spectrum Enterprise 4590	400.615 · Wifi	770.00
26574	9/27/2023	Stericycle, Inc.	300.421 · Maintenance Service Agreements	117.20
26575	9/27/2023	UNIFIRST HOLDINGS LP	400.316 · Custodial Equip/Supplies	101.09
Total Check Amount- \$445.10	9/27/2023	UNIFIRST HOLDINGS LP	300.415 · Uniforms	344.01
26576	9/27/2023	Valero	400.308 · Fuel & Lubricants 810 · Maintenance Facility- Garage Door	1,442.52
26577	9/27/2023	Victoria Builder Supply Co		2,035.00
26578	9/27/2023	Boat Slip Deposit Refund		317.50
26579	9/28/2023	Card Service Center	CSC Charges	5,741.74
ACH	9/29/2023	Circle K PRO	400.308- Fuel & Lubricants	59.56
26580	10/3/2023	Mission Square/ FRMR ICMA	457- Employee (Private Retirement)	185.00
26582	10/3/2023	Texas Association of Counties HEBP	200.106- Group Insurance	22,702.75
26583	10/4/2023	Pavilion Refund		75.00
26584	10/4/2023	Builders First Source	400.317 · Lumber,Elec, Plumb,etc	676.81
26585	10/4/2023	Capital One	400.316 · Custodial Equip/Supplies	263.17
Total Check Amount- \$313.17	10/4/2023	Capital One	300.608 · Miscellaneous Services	50.00
26586	10/4/2023	Champion Energy Services 608429	400.601 · Electricity	6,870.21
26587	10/4/2023	Champion Energy Services 618903	400.601 · Electricity	10.88
26588	10/4/2023	Pavilion Refund		75.00
26589	10/4/2023	Cintas	300.421 · Maintenance Service Agreements	258.00
26590	10/4/2023	City of Rockport.	400.602 · Natural Gas	80.65
	10/4/2023	City of Rockport.	400.605 · Water and Sewer	5,894.54
Total Check Amount- \$13,455.6 6	10/4/2023	City of Rockport.	400.604 · Garbage	7,480.47
26591	10/4/2023	Coastal Office Solutions (FRMR A&W)	400.301 · Office Supplies & Expense	521.52
26592	10/4/2023	Coastal Trailer Trash	400.604 · Garbage	390.00
26593	10/4/2023	CPL 1486749	400.601 · Electricity	119.09
26594	10/4/2023	CPL 1486750	400.601 · Electricity	60.92
26595	10/4/2023	CPL. 1486748	400.601 · Electricity	178.60
26596	10/4/2023	Crabtree, J B	400.320 · Property Rentals	400.00
26597	10/4/2023	Craig's Tire Service	400.421 · Vehicle, Equip Repair/Maint	194.00
26598	10/4/2023	Boat Slip Deposit Refund		185.00
26599	10/4/2023	Pavilion Refund		500.00
26600	10/4/2023	Lectrics	300.405 · Electrical Repairs	1,391.11
26601	10/4/2023	Louann Martinez/ FRMR Mario Martinez	500.426 · Consultant	2,500.00
26602	10/4/2023	Mid-American Research Chemical	300.504 · Trucking/Delivery	22.93
Total Check Amount- \$173.93	10/4/2023	Mid-American Research Chemical	400.316 · Custodial Equip/Supplies	151.00
26603	10/4/2023	Raul E, Inc	300.421 · Maintenance Service Agreements	1,965.50
26604	10/4/2023	Republic Services	400.604 · Garbage	4,659.24
26605	10/4/2023	Rockport Pilot	300.501 Advertising	186.83
26606	10/4/2023	Rockport WiFi	400.615 · Wifi	200.00
26607	10/4/2023	Spectrum Enterprise 6309	60600 · Bank Svc Charges Process Fees	0.88
	10/4/2023	Spectrum Enterprise 6309	400.603 · Telephone	39.99
Total Check Amount- \$208.85	10/4/2023	Spectrum Enterprise 6309	400.615 · Wifi	167.98

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26608	10/4/2023	Sun Kissed Embroidery	300.415 · Uniforms	99.00
26610	10/4/2023	Texas Gold Skiddos	300.408 · Skiddo Cans	5,150.00
26609	10/4/2023	T-Mobile FRMR Sprint	400.603 · Telephone	971.37
26611	10/4/2023	UNIFIRST HOLDINGS LP	300.415 · Uniforms	344.01
Total Check Amount- \$520.30				
	10/4/2023	UNIFIRST HOLDINGS LP	400.316 · Custodial Equip/Supplies	176.29
26613	10/6/2023	DISCOUNT AUTO PARTS	400.421 · Vehicle, Equip Repair/Maint	583.48
26614	10/6/2023	MARBACH PLUMBING CO INC	300.406 · Plumbing Repair Service	400.56
26615	10/6/2023	New Pig Corporation	300.504 · Trucking/Delivery	1,808.71
Total Check Amount- \$11,672.7 1				
	10/6/2023	New Pig Corporation	300.410 · Harbor Maintenance	9,864.00
26616	10/6/2023	Rockport Rental Center LLC	400.206 · Equipment Rental 170 · EQUIPMENT/ Coldwell	183.36
26617	10/6/2023	SIGWALD SERVICE INC	Banker Dehumidifier x3	21,519.00
26618	10/6/2023	Wings Rescue Center	400.319 · Wildlife Rescue and Maintenance	315.00
26619	10/10/2023	CCC Group, Inc.	883 · FEMA RH Entrance Bwater 48546	659,850.82
26620	10/10/2023	Coastal Trailer Trash	400.604 · Garbage	390.00
26621	10/10/2023	CPL 1486751	400.601 · Electricity	363.52
26622	10/10/2023	IWS Gas and Supply of Texas LTD	300.421 · Maintenance Service Agreements	3.38
Total Check Amount- \$18.32				
	10/10/2023	IWS Gas and Supply of Texas LTD	400.206 · Equipment Rental	14.94
26623	10/10/2023	Lulu's Flowers	300.608 · Miscellaneous Services	97.37
26624	10/10/2023	Spectrum Enterprise 0801	400.615 · Wifi	501.62
26625	10/10/2023	UNIFIRST HOLDINGS LP	400.316 · Custodial Equip/Supplies	101.09
Total Check Amount- \$447.32				
	10/10/2023	UNIFIRST HOLDINGS LP	300.415 · Uniforms	346.23
				S 834,637.68

**Treasurer's Report**

September 2023

**APPROVED**

Beginning Cash \*

September 2023	September 2022	August 2023
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4,402,495.84	8,651,726.74	5,259,606.83
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**RECONCILING ITEMS**

VOIDED CHKS/PREV PERIOD

Receipts \*

0.00		
1,889,674.36	279,274.24	1,058,294.44

Interest

470.37	1,988.60	741.08
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Disbursements

(376,025.99)	(477,197.43)	(1,916,146.51)
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**TOTAL**

5,916,614.58	8,455,792.15	4,402,495.84
as	as	as

Reserves

Emergency

(1,000,000.00)	(1,000,000.00)	(1,000,000.00)
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Blkhead Repair

(59,000.00)	(59,000.00)	(59,000.00)
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Available Funds

4,857,614.58	7,396,792.15	3,343,495.84
as	as	as